

Front-Desk Application

* Required

1. Name: *

2. Current Address: *

3. City *

4. State *

5. Zip *

6. Permanent Address *

7. City *

8. State *

9. Zip *

10. Telephone *

11. Email Address *

12. Referral Source (how did you hear of us?) *

Mark only one oval.

- Craigslist
- Indeed
- Facebook
- Company Website
- Other: _____

Skip to question 13.

Availability

Given this is a seasonal job we expect that employees make their position with Sightsailing a priority. Your eligibility for the job depends highly on your commitment to being available during the season.

13. Our season runs May through October, can you commit to work the entire season? *

Mark only one oval.

- Yes
- No

14. If you're not available to work the duration of the season what dates are you available to work through? What are your schedule restrictions, commitments, that prevent you from working the whole duration of the season? *

15. If you are going to school in the area, are you available to work part-time once you return? (at least 1-2 shifts per week) *

Mark only one oval.

- Yes
- No
- N/A

16. Are you available and interested in occasional office work during the off-season ? (December - April)

Mark only one oval.

- Yes
- No

17. Do you have any vacation plans or dates that you know you can't work? If so, what are they? *

18. Are you available to work full-time or part-time?(full-time 4/5 shifts, 25-35 hrs; part-time < 3 shifts, 25 hrs) *

Mark only one oval.

Full time

Part time

19. Are you willing to work any shift including mornings/evenings, weekends and holidays? *

Mark only one oval.

Yes

No

20. Have you read the Appearance/Dress Code Standards for this position in the Employment section of the website and can you adhere to them? *

Mark only one oval.

Yes

No

21. If we're interested , when would you be available for an interview? *

Education

22. Highest Level of Education: *

Mark only one oval.

Graduate Degree (Masters/PHD)

Bachelor's Degree

Associates Degree

Some College (no degree earned)

High School GED

23. College:

24. Major

25. Graduation Date

Example: December 15, 2012

26. High School

34. Local Area Knowledge *

Mark only one oval.

1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

35. Basic Math Skills *

Mark only one oval.

1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

36. Cash Register/Reconciliation *

Mark only one oval.

1	2	3	4	5	6	7	8	9	10
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Skip to question 37.

Final Qualification Questions

37. A large part of your day will involve sales. You need to be proactive and someone who can reach out, engage, interact and connect with people, tell them about our sails and answer questions. You can't be a shrinking violet or just an order taker. People need to buy you before they will buy what you are selling. Why do you think you would be good at this position? What appeals to you about it? *

38. List any other skills you have that you think may be of value to the company such as marketing, computer skills, social media, etc. *

39. What about you, sets you apart and makes you a great candidate for this position? *

Employment Experience #1

Feel free to attach a resume with references in lieu of answering this section. Proceed to "Final Qualifications" section.

40. Name of Company

41. City/State

42. Telephone

43. Compensation

44. Start Date of Employment

Example: December 15, 2012

45. End Date of Employment

Example: December 15, 2012

46. Supervisor's Name & Phone Number

47. May we contact Employer? *

Mark only one oval.

Yes

No

48. Reason for Leaving

49. Describe Duties and Responsibilities

Employment Experience #2

50. Name of Company

51. City/State

52. Telephone

53. Compensation

54. Start Date of Employment

Example: December 15, 2012

55. End Date of Employment

Example: December 15, 2012

56. Supervisor's Name & Phone Number

57. May we contact Employer? *

Mark only one oval.

Yes

No

58. Reason for Leaving

59. Describe Duties and Responsibilities

Professional/Personal References:

Please provide at least 1 professional and personal reference.

60. Professional Reference #1

61. Phone Number:

62. Relation/Connection:

63. Professional Reference #2

64. Phone Number:

65. Relation/Connection:

66. Personal Reference #1

67. Phone Number:

68. Relation/Connection:

69. Personal Reference #2

70. **Phone Number:**

71. **Relation/Connection:**

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