

Front Desk Sales Application for Employment

Sightsailing Inc.

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<http://www.sightsailing.com>

An Equal Opportunity Employer

Please read our Employment Information and Job
Description on web site before completing an application
(Mail, fax or email this application.)

Name: _____

Current Address: _____

City: _____ State _____ Zip _____

Telephone w/Area Code: _____ Email _____

Permanent Address: _____

Referral Source: (How did you hear of us?) _____

Do you have a Driver's License? _____

Our season runs from May-October. What months are you available?

Do you have any vacation plans or dates/times you know you won't be able to work?

Are you willing and available to work any shift including nights, weekends & holidays?

If we're interested, when would you be available for an interview? _____

How soon following notification can you report? _____

Education:

High School _____ City/State _____ Graduation Date _____

College _____ Graduation Date _____

Major _____ School Activities _____

Personal Interests and Activities _____

Have you read the Job Description and Qualifications for this position in the Employment section of the web site?

Have you read the Appearance/Dress code Standards for this position in the Employment section of the web site and can you adhere to them?

How well do you know Newport?

How well do you know Newport Harbor and Narragansett Bay?

Skills:

Please rate yourself on a scale of 1-10 (10 being highly skilled) in the following areas:

[] Oral/Written Communication skills [] basic math skills

[] computer skills [] cash register/reconciliation [] Attention to detail

[] Intuition [] Analytical Skills

Employment Experience

(Starting with your present or last employer)

Full Name of Company _____ Telephone _____

Address _____

Wages _____ Dates of Employment From/To _____

Supervisor's Name _____

May we Contact Employer? _____

Reason for leaving _____

List duties and responsibilities _____

Full Name of Company _____ Telephone _____

Address _____

Salary _____ Dates of Employment From/To _____

Supervisor's Name _____

May we Contact Employer? _____

Reason for leaving _____

List duties and responsibilities _____

Have you ever been suspended, placed on probation, asked to resign, discharged or terminated? If yes, please explain:

What about you, sets you apart and makes you a great candidate for this job?

References:

Please provide at least 2 work related references and 2 personal references with phone numbers.

Applicant's Certification and Agreement

I hereby certify that my answers to the forgoing questions are true and complete and that I have not knowingly withheld any facts, circumstances or other information which would if disclosed, affect my application. I further understand that any false or misleading statement or omission of pertinent information will result in the rejection of my application or in dismissal if discovered subsequent to my employment.

I understand that should I be given employment, such employment shall be for an indefinite period of time and may be terminated, at will at any time for any reason by the company without notice or without liability whatsoever, except for unpaid wages or salary earned by the date of termination. I further understand that only the president of the company has the authority to enter into any agreement for employment for a specified period of time or to make any agreement contrary to this at will standard and that any such agreement must be in writing. Only the president may give employee recommendations.

Applicant's Name: (print) _____

Signature: _____

Date: _____

